



No. ST/NARFBR/Consumables/C/GW/PW/Sl.No- 43/2022-23

Date: 15th Sept 2022

Due Date: 6th Oct 2022

**TENDER NOTICE FOR
ANNUAL RATE CONTRACT FOR SUPPLY OF MEDIA,
ANTIBIOTIC SUPPLEMENTS, BIOCHEMICAL KITS, ELISA KITS,
LABORATORY CHEMICALS, STAINS, BUFFERS, GLASSWARE,
PLASTIC WARE, ANTIMICROBIAL SENSITIVITY DISCS,
MOLECULAR BIOLOGY REAGENTS, LABORATORY GAS
REFILLING, OTHER LABORATORY ITEM(S) ETC.,**

The Director, ICMR-National Animal Resource Facility for Biomedical Research, Genome valley, Shamirpet, Hyderabad invites sealed tenders/ quotations from reputed agencies i.e Original Equipment Manufacturers/Authorized Dealers/Authorized Distributors/Suppliers authorized by OEM for supply of laboratory chemicals, antibodies, media, reagents, plastic ware, glassware, filter papers, columns, NMR tubes / vacutainers / ELISA kits etc for all the animal facilities of ICMR-NARFBR, Genome Valley, Shamirpet, Hyderabad on or before **6th Oct 2022** by **4:00 PM**

Earnest Money Deposit: **Rs.10,000/- (Rupees ten thousand only)** EMD should reach this office in the form of Demand Draft drawn in favour of “**Director NARFBR**” payable at Hyderabad” on or before **6th Oct 2022** by **4:00 PM**

GENERAL TERMS & CONDITIONS

1. Tender documents may be downloaded from ICMR-NARFBR website <https://www.narfbr.org/notifications-tenders.php>
2. The sealed cover should be superscripted “Annual Rate Contract” mentioning tender No., date & due date.
3. The rate should be inclusive of transportation to the above mentioned area and GST.
4. The tenders/quotations should be addressed to “The Director, ICMR-National Animal Resource Facility for Biomedical Research, Genome Valley, Shamirpet, Hyderabad-500101”.
5. The offer/quotation in sealed cover should reach the undersigned on or before 6th Oct 2022 by 4:00 PM. The quotations received thereafter will not be considered. ICMR-NARFBR, Hyderabad is not responsible for any postal delays.
6. The Director, ICMR-NARFBR, Hyderabad has the right to accept or reject any quotation (s) without assigning any reasons.
7. The award of order is subject to the lowest quotation submitted by the firm.
8. Quotation by email or fax will not be accepted.
9. The supply shall be completed within 3 days from the date of Purchase Order.
10. Bills submitted by the supplier will be settled after certification by the end user of ICMR-NARFBR with regard to its quality/quantity.
11. Any addendum/Corrigendum date extension in respect of above Tender shall be issued on our website <https://www.narfbr.org> and no separate notification shall be issued in the press. The bidders are therefore requested to regularly visit above website to keep themselves updated.

Eligibility Criteria:

1. The Bidder's Firm should have existence for minimum period of 3 years. (Copy of Certificate of Incorporation/ Registration Certificate of the Firm to be submitted).
2. Copy of the PAN card/ GST of the firm.
3. Copy of the IEC Code certificate (if applicable).
4. The Bidder must not be blacklisted/suspended or any service-related dispute with any organization/ Govt. Organization in India or outside. A declaration to that effect has to be given as per **Annexure II**.
5. **Client Details:** The Bidder should have 2 or more Rate Contracts with the CSIR Labs /ICMR Labs / ICAR Labs / IIT Labs/NIT Labs / Central Universities / DRDO /CFTI/ Govt. Organization in the past three years for the similar items. Copies of such rate contracts must be enclosed with the Offer-**Annexure III**.
6. The Bidder should have an Annual Business turnover of Rupees 10 Lakh each financial year or more for the last 3 financial years (2019-20, 2020-21& 2021-22) and shall enclose the audited balance sheet for proof of the same.
7. The Bidder should have filed ITR for the last two financial years i.e., FY 2019-20& 2020-21 (Copy of the ITRs and filed acknowledgement to be submitted).
8. If the Bidder is a Local Distributor/ dealer/ Stockiest, it is mandatory to attach authorization certificate along with the bid.
9. Acceptance of Terms and Conditions – **Annexure IV**.
10. The bidders should have to give an undertaking with the Director, ICMR- National Animal Resource Facility for Biomedical Research, Hyderabad in the prescribed format given in **Annexure-V**.

Scope of Supply:

1. The Tenders shall be submitted as per the list enclosed in **Annexure-I**.

Bid Submission and Opening:

- a. Only those bidders shall be considered who submit requisite EMD documents and accept all the terms and conditions of the Tender document.
- b. Bidder will be responsible for any delay due to other issues.
- c. Bidder shall select the payment option as offline to pay the EMD and enter details of the Demand Draft/Bank Guarantee.

TENDERER'S NAME & SIGNATURE WITH SEAL

Submission of tender:

The Tender shall submitted in two cover system duly signed by the authorized representative of the bidder as follows.

1. **Cover-1 (Techno-commercial Bid):** Signed copies of the Technical bid documents as under must be submitted and the following documents to be submitted (Under Cover-1) within the period of bid submission:
 - Specifications or brochures (if any).
 - Earnest money amount must be furnished.
 - Bank details.
 - Work experience
 - Certificate of GST.
 - Tender acceptance letter.
 - Other documents mentioned in tender document (if any)
 - Bidder/Agent who quotes for goods manufactured by other manufacturer shall furnish valid Manufacturer's / Dealer's Authorization form.

Note: No indication of the rates / amounts is made in any of the documents submitted with the Techno-commercial Bid

2. Cover-2 (Financial Bid):

- The currency of all quoted rates shall be Indian Rupees (INR). All payment shall be made in Indian Rupees.
- In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment.
- The Financial Proposal should be inclusive of all applicable taxes, duties, fees, levies, and other charges imposed under the applicable laws. The rates quoted in the Tender are inclusive of all applicable taxes, duties etc. except service tax. The service tax component shall be re-immersible by the department after receipt of paid Challans etc. if applicable.

The hardcopy of the tender documents should be submitted in two covers (Technical & Financial).

Evaluation of offer:

1. The final acceptance/decision on the Rate Contract will be taken after screening the offers by a duly constituted Committee at ICMR-NARFBR which reserves the right to accept/reject the tender wholly or partially without assigning any reasons thereof.
2. The agency/firm/vendor who has quoted the lowest price for a given item will be selected for that product. In case of more than one agency quoting the same lowest price for a product the Institute reserves the right to place order with the agency who has quoted lowest for maximum number of items.
3. In case the bidder is silent on any clauses mentioned in this tender document, ICMR-NARFBR shall construe that the Bidder had accepted the clause as per the invitation to tender. No further claim will be entertained.

TENDERER'S NAME & SIGNATURE WITH SEAL

Validity of Tender:

- The Tender shall be valid for a period of **90 days** from the date of opening of the Tender.
- No representation/ emails for the enhancement of the prices of the accepted Tender or alteration of the terms and conditions will be entertained till supplies are completed.

Payment:

- After delivery of the materials, payment will be made by ICMR-NARFBR by PFMS transfer to the bank account.
- The payment for the supply of items will be made to the firm within 30 days of the receipt of materials subject to the inspection of materials by the ICMR-NARFBR Indenter. **No advance payment will be made for the supplies.** No Bill for part payment will normally be entertained. No payment will be made for unsatisfactory supply.

Earnest Money Deposit:

- The units registered with National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Earnest Money as defined in Rule 170 of GFR 2017. In such case, copy of the certificate showing registration with the above mentioned institution to be enclosed along with the bid.
- In case the unit is not covered as above, it shall submit the offer along with the EMD.
- The EMD by way of Demand Draft drawn in favour of “Director, NARFBR” payable at Hyderabad is to be sent to this office on or before the date specified in the notice for Tender.
- The EMD should be included in Envelope I of the Tender documents. The offers without EMD will be rejected without any notice.

Award of contract:

1. A panel of bidders / suppliers shall be selected for rate contract.
2. The Rate Contract will be valid for a minimum period of ONE YEAR, which could be extended for further one more year after satisfactory performance of the firm/company on mutual consent on the rates and terms and conditions. During the contract period No revised rates will be entertained.
3. The performance of the empanelled supplier's will be reviewed by Committee during contract period and the Director, ICMR-NARFBR reserves the right to add or delete suppliers in rate contract based on performance if necessary without intimation.
4. The Director, ICMR-NARFBR reserves the right to enter in to parallel Rate Contract for similar items during the period of Rate Contract with one or more parties.

Delivery Schedule:

1. Delivery within a period of 10 days of receipt of the Purchase Order either directly or through dealer. (No deviation will be accepted in this regard). Earlier delivery by the supplier is preferred. If the ordered material is not supplied in the above mentioned period, then the Director, ICMR-NARFBR reserves the right to cancel the order/not accept the ordered materials.

TENDERER'S NAME & SIGNATURE WITH SEAL

2. If the supplier fails to deliver the material within the delivery period as specified, the Director, ICMR-NARFBR may procure goods or services similar to those undelivered up on such terms and in such manner as it deems appropriate from any other firm and the supplier will be liable to the purchase for any excess cost. The supplier will be liable to the ICMR-NARFBR for any excess costs incurred for procurement of goods or services not delivered in time.
3. The items, so supplied will have to be of high quality and grade and in the inspection / test if these are found to be of inferior quality, the same are to be replaced by supplier at their cost within the stipulated period, failing which the Rate Contract of the firm may be cancelled. Delayed supply/non-compliance of complete order may also lead to cancellation of Contract.

Liquidated Damages:

The date of delivery should be strictly adhered to; otherwise the Director, ICMR-NARFBR reserves the right not to accept the delivery in part or full. The liquidated damages @0.5% per week subject to a maximum of 5% of the value of the order can be imposed.

Force Majeure: Force Majeure will be accepted on adequate proof thereof.

Cancellation of tender: Notwithstanding anything specified in this tender document, The Director, ICMR-NARFBR in his sole discretion, unconditionally or without having to assign any reason.

- a) To accept OR reject lowest tender or any other tender or all the tenders
- b) To accept any tender in full or in part
- c) To reject the tender, offer not confirming to the tender norms.
- d) To give purchase preference to Public Sector Undertakings when applicable as per Govt. Policy / Guidelines.

The Rate Contract can be terminated at any time without assigning any reasons by giving one-month notice by ICMR-NARFBR. Conditional, Unsigned, Late & Delayed tenders will not be considered.

Transfer and Subletting: The seller shall not sublet, transfer, assign or otherwise part with the acceptance to the tender or any part thereof, either directly or indirectly, without the prior written permission of the Purchaser.

Warranty: The bidder shall be fully responsible for the manufacturer warranty in respect of quality and workmanship of the materials covered in the Rate Contract. In case of any defects found at the time of use, the supplier will provide free replacement or refund the amount charged for that item.

Legal: The dispute(s) if any, arising in relation to the Rate Contract, shall be subject to Hyderabad jurisdiction only.

Others:

- Copies of Income Tax Return filed, Acknowledgement for last 3 years with copy of PAN card & GST Registrations should be submitted.

TENDERER'S NAME & SIGNATURE WITH SEAL

LIST OF CHEMICALS/ GLASSWARES/ PLASTICWARES/ KITS/ SERVICES etc.,

1. Media
2. Antibiotic Supplements
3. Biochemical kits
4. Elisa kits
5. Chemicals
6. Stains
7. Buffers
8. Glassware
9. Plastic ware
10. Antimicrobial sensitivity Discs
11. Molecular biology reagents
12. Laboratory Gas Refilling
13. Other laboratory item(s)

Bidders' Information - Financial Bid:

Tender Ref No _____

Date: _____

Rate Contract for the supply of Media, Antibiotic Supplements, Biochemical kits, Elisa kits, Chemicals, Stains, Buffers, Glassware, Plastic ware, Antimicrobial sensitivity Discs, Molecular biology reagents, Laboratory Gas Refilling and other laboratory item(s) as and when required basis:

Media

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Antibiotic Supplements:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Biochemical kits:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Elisa kits:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Chemicals:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Stains:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Buffers:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Glassware:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Plastic ware:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Antimicrobial sensitivity Discs:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Molecular biology reagents:

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Laboratory Gas Refilling

Sl. No.	Particulars	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)
1	Refilling of Liquid Nitrogen Gas (as and when required)	
2	Refilling of CO2 Gas (as and when required)	
3		
4		
5		
6		

Others (If any):

Sl. No.	Catalogue of Manufacturers	Discount offered on Catalogue Price 2022-23 (inclusive of all charges & free delivery)

Note:- Extra rows may be inserted as per the requirement

ANNEXURE-II

Bidders' Information Technical Bid:

APPLICATION FORM FOR ENTERING INTO ANNUAL RATE CONTRACT FOR SUPPLY OF MEDIA, ANTIBIOTIC SUPPLEMENTS, BIOCHEMICAL KITS, ELISA KITS, CHEMICALS, STAINS, BUFFERS, GLASSWARE, PLASTIC WARE, ANTIMICROBIAL SENSITIVITY DISCS, MOLECULAR BIOLOGY REAGENTS, LABORATORY GAS REFILLING AND OTHER LABORATORY ITEM(S) ETC

1. Name & Full address of the applicant : _____

2. Items/ materials for which rate contract : Desired/ applied for

Sl.No.	Category	Manufactures
1	Media	
2	Antibiotic Supplements	
3	Biochemical kits	
4	Elisa kits	
5	Chemicals	
6	Stains	
7	Buffers	
8	Glassware	
9	Plastic ware	
10	Antimicrobial sensitivity Discs	
11	Molecular biology reagents	
12	Laboratory Gas Refilling	
13	Other laboratory item(s)	

3. Copies of having 2 or more Rate Contract : _____ with the CSIR Labs / ICMR Labs / ICAR Labs / IIT Labs/ Central Universities / DRDO / Govt. Organization in the past three years.

4. Annual business volume with other Institutes: Rs. _____ Lakhs for the year 2021-22

5. Annual Turnover of the firm / company for: The last three financial years-

2019-20 Rs. _____

2020-21 Rs. _____

2021-22 Rs. _____

(Enclose certified documents in support of the claim)

6. (a) Certified copies of Registration No. : _____

(b) IEC copy, if applicable : _____

(c) GST No. : _____

7. (a) Income Tax PAN No. (in the name of firm/ company & not individual) : _____

(b) Latest copies of return filed with : FY 2019-20____ Income Tax Department
FY 2020-21____

8. Whether latest printed original price list by manufactures is enclosed : _____

TENDERER'S NAME & SIGNATURE WITH SEAL

9. State whether you have been currently Banned / blacklisted by any : _____
 (a) Ministry/ Dept. of Central Govt. : _____ Or any
 (b) State Govt. If so, give details : _____

10. Bank details for payment

- Name of the Account : _____
- Bank A/c No. : _____
- Bank name : _____
- Branch name : _____
- IFSC Code : _____
- Other details : _____

11. In case you wish to enter in to Rate Contract for imported goods, please furnish details as Given below along with original latest printed Catalogue:

Name of the Principal firm	Brand/ Make of the goods	Date of acquiring Dealership	Date of expiry of Dealership	Prices in Indian Rupees.	Whether certified copy of Dealership Enclosed (Say Yes/No)

12. Document along with certificate of not : _____ giving higher discount to any Other Dept. in India

13. Any other information vital for entering : _____ into Rate Contract

14. Documents required, placed at page.

- Turnover Details : Yes/ No. _____
- PAN Copy : Yes/ No _____
- GST Certificate Copy : Yes/ No. _____
- Authorization Certificate : Yes/ No. _____
- Hard Copy of Catalogue : Yes/ No. _____
- Copies of having 2 or more Rate Contract with the CSIL Labs /ICMR Labs/ICAR Labs / IIT Labs/ Central Universities / DRDO / Govt. Organization in the past three years : Yes/ No. _____

TENDERER'S NAME & SIGNATURE WITH SEAL

CERTIFICATE OF PRICE JUSTIFICATION

[To be given on letter head]

Tender Ref No _____

Date: _____

I/We, M/s. _____ certify that the rates provided are our best rates and we have not given these materials to any Ministries/ Departments/ Government/ Semi-Government Organizations / Central Autonomous-bodies/ PSUs/ Government Universities and/or for ICMR-NARFBR or its laboratories/ institutes /centres for lesser than these rates in last one year.

SIGNATURE AND STAMP OF THE BIDDER

DECLARATION REGARDING CLEAN TRACK

Declaration of Clean Track Record (**On Company/ Firm's Letterhead**)

Date: _____

To,
The Director,
ICMR-National Animal Resource Facility for Biomedical Research,
Genome Valley, Kolthur P.O, Shamirpet, Hyderabad - 500 101, TS
Email: director-narfbr@icmr.gov.in

Sub: Tender Ref No _____ for Annual Rate Contract for the **Supply of Media, Antibiotic Supplements, Biochemical kits, Elisa kits, Chemicals, Stains, Buffers, Glassware, Plastic ware, Antimicrobial sensitivity Discs, Molecular biology reagents, Laboratory Gas Refilling and other laboratory item(s) for the year 2022-23.**

Respected sir,

I/We carefully gone through the Terms & Conditions contained in the above referred tender. I/We hereby declare that my Company/Firm is not currently debarred / black listed by any Government / Semi Government Organizations / Institutions in India or abroad. I/We further certify that I'm competent officer in my Company / Firm to make this declaration.

Or

I/we declare the following

Sl. No.	Country in which the company is debarred / blacklisted/case is pending	Black listed / debarred by Government / Semi Government Organizations/ Institutions	Reason	Since when and for how long

(NOTE: In case the Company/firm was blacklisted previously, please provide the details regarding Period for which the company / firm was blacklisted and the reason/s for the same)

Yours faithfully,

(Signature of the Bidder)

Printed Name:

Designation:

Seal:

CLIENT DETAILS

To,
The Director,
ICMR-National Animal Resource Facility for Biomedical Research,
Genome Valley, Kolthur P.O, Shamirpet, Hyderabad - 500 101, TS
Email: director-narfbr@icmr.gov.in

Sub: Tender Ref No _____
For Annual Rate Contract for the **Supply of Media, Antibiotic Supplements, Biochemical kits, Elisa kits, Chemicals, Stains, Buffers, Glassware, Plastic ware, Antimicrobial sensitivity Discs, Molecular biology reagents, Laboratory Gas Refilling and other laboratory item(s) for the year 2022-23.**

Respected sir,

I/We hereby mention following list of our clients which mention 2 or more Rate Contracts with the CSIR Labs / ICMR Labs / ICAR Labs / IIT Labs/ NIT Labs / Central Universities / DRDO/CFTI/ Govt. Organization in the past three years for the similar items. Copies of such rate contracts is enclosed with the offer)

Sl. No.	Name of the Client	Purchase Order / Rate Contract Details	Amount of Order

Yours faithfully,

Encl: As above

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Business Address:

Declaration for Acceptance of Terms and Conditions

To,
The Director,
ICMR-National Animal Resource Facility for Biomedical Research,
Genome Valley, Kolthur P.O, Shamirpet, Hyderabad - 500 101, TS
Email: director-narfbr@icmr.gov.in

Ref: Tender Ref No. _____
for Annual Rate Contract for the **Supply of Media, Antibiotic Supplements, Biochemical kits, Elisa kits, Chemicals, Stains, Buffers, Glassware, Plastic ware, Antimicrobial sensitivity Discs, Molecular biology reagents, Laboratory Gas Refilling and other laboratory item(s) etc for the year 2022-23**

Sir,

I've carefully gone through the Terms & Conditions as mentioned in the above referred Tender document. I declare that all the provisions of this Tender are acceptable to my company. I further certify that I'm an authorized signatory of my company and I am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

UNDERTAKING

(On Company/firm's Letterhead)

We hereby declare that all the particulars given in this bid document are true and complete to the best of our knowledge and belief and we will produce all the relevant documents promptly, if necessary or as and when asked for by ICMR-NARFBR, Hyderabad. We understand that information provided by us will serve as pre-qualification Criteria for enlistment on ANNUAL RATECONTRACT and in the event of any information being found false or incorrect or ineligibility being detected even after the approval of Rate Contract you contract may be canceled and all your claims may be forfeited by the ICMR-NARFBR, Hyderabad. We have read and understood all the terms and conditions of rate contract tender document and we fully agree to it.

We also declare that we will not sell our products at a lesser price to other parties than those given to you and in the event of happening of such situation, we will be bound to refund the difference and our enlistment may be cancelled at the discretion of ICMR-NARFBR, Hyderabad. We also undertake that all the terms and such as Product Range, Price, Discount, Delivery/other charges, Terms of payment and also the name/s of the Dealer/Distributor will remain unchanged during the period and no alteration will be done without your official approval. However, we will promptly change our distributor / supplier if a request/complaint is received from your end with regard to this effect due to any reason.

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Business Address:

Note: This letter of authority should be on the **letterhead of the quoting firm** and should be signed by a person competent and having the power of attorney to bind the same.

RATE CONTRACT AGREEMENT
(Non-Judicial Stamp Paper of Rs.100/-)

This agreement is executed today the _____ between the Director, ICMR-National Animal Resource Facility for Biomedical Research (hereinafter known as NARFBR) and M/s _____ (hereinafter known as _____) for purchase of **Annual Rate Contract for the supply of Media, Antibiotic Supplements, Biochemical kits, Elisa kits, Chemicals, Stains, Buffers, Glassware, Plastic ware, Antimicrobial sensitivity Discs, Molecular biology reagents, Laboratory Gas Refilling and other laboratory item(s)** as and when required basis. The standard terms and conditions of the agreement are as under:

1. The manufacturers should quote the maximum discount on Net Dealer Price (minimum Price) and also to send a list of their local distributor/dealer with relevant certificates along-with valid address, e-mail ID and phone numbers. The quoted rates will be valid up-to _____.
2. Materials should be delivered within two weeks of the order at Store Department of ICMR- NARFBR, Genome Valley, Shamirpet, Hyderabad-500101.
3. Delivery should made within a period of 15 days of receipt of the Purchase Order either directly or through dealer. (No deviation will be accepted in this regard). Earlier delivery by the supplier is preferred. If the ordered material is not supplied in the above mentioned period, then the ICMR-NARFBR reserves the right to cancel the order/not accepts the ordered materials
4. If the supplier fails to deliver the material within the delivery period as specified, ICMR-NARFBR may procure goods or services similar to those undelivered upon such terms and in such manner as it deems appropriate from any other firm and the supplier will be liable to the purchase for any excess cost. The supplier will be liable to the ICMR-NARFBR for any excess costs incurred for procurement of goods or services not delivered in time.
5. The date of delivery should be strictly adhered to; otherwise the ICMR-NARFBR reserves the right not to accept the delivery in part or full. The liquidated damages @0.5% per week subject to a maximum of 5% of the value of the order can be imposed.
6. On receiving the goods at site, the purchaser, through Indenting Officer, with reference to supply order, will verify the quality and quantity of the items supplied. The paying authority will release the full payment to the supplier within 30 working days, after the receipt of supplier's invoice, purchaser's receipt certificate and other accompanying documents like supply order etc. Payment will be released by ICMR-NARFBR through PFMS.
7. Price will not be increased during the rate contract period. However on the basis of exigency the same will be considered by the Director.
8. The Director, ICMR-NARFBR, Hyderabad reserves the right to enter into parallel Rate Contract for similar items during the period of Rate Contract with one or more parties.
9. The contract agreement does not indicate surety of the purchases, on receipt of demands from scientists regarding brand, product, make etc, and the firm will be communicated accordingly.
10. The items, so supplied will have to be of high quality and grade and in the inspection/test if these are found to be of inferior quality, the same are to be replaced by supplier at their cost within the stipulated period, failing which the rate contract of the firm may be cancelled.
11. Delayed supply/non-compliance of complete order may also lead to cancellation of contract. ICMR-NARFBR, Hyderabad reserves the right to cancel the order/not accepts the ordered materials.
12. A certificate regarding the quoted rates must be given by the firm to the effect that they have neither quoted nor shown/supplied the same item to any other costumer on lesser rate than those offered to the ICMR-NARFBR, Hyderabad i.e. minimum reasonable price.

13. The material is being offered should be indicated clearly whether indigenous manufactured by local registered firm or whether material manufactured by cottage and small scale industries/ large scale industries or partly manufactured in India from imported materials. Any offer to supply on forward delivery basis under supplier's own quota/license will also be considered.
14. The rates of GST should be clearly indicated wherever chargeable. The freight, insurance charges if any will not be borne by the ICMR-NARFBR, Hyderabad. Similarly, shortage pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without any charges.
15. No Advance payment will be made for the supplies.
16. In case of breach of any of terms and conditions of the contract by the selected firm, the Competent Authority shall have the right to cancel the rate contract without assigning any reason thereof, and nothing will be payable by the client. The decision of the Director, ICMR-NARFBR will be the final.
17. All disputes will be subject to Hyderabad Jurisdiction (Telangana)
18. In case of any dispute the decision of the Director will be final and acceptable to all.
19. The rate contract is also liable to be rejected if the above conditions are not complied with.

For and on behalf of
 ICMR- National Animal Resource facility for Biomedical Research
 Genome Valley, Shamirpet, Hyderabad- 500101

For and on behalf of the contractor_____

WITNESSES:

1. Name:_____ Sign.:_____ Date: _____
 Address & Contact

2. Name:_____ Sign.:_____ Date: _____
 Address & Contact